

# HON-DAH RESORT, CASINO AND CONFERENCE CENTER

(Herein referred to as 'The Company')  
Personnel Department  
777 Highway 260  
Pinetop, Arizona 85935

## APPLICATION FOR EMPLOYMENT

1. Read all instructions carefully. (Please Print or Type).
2. Fill in all areas requested: if NOT APPLICABLE, write N/A. Do not leave any spaces blank.
3. Type or Print information and fill in information neatly and accurately.
4. This application is not an employment contract. False or misleading statements on this application or during the interview are grounds for termination.

INCOMPLETE APPLICATIONS WILL BE DELAYED AND MAY AFFECT YOUR CHANCES FOR EMPLOYMENT.

### ASSISTANCE

ASSISTANCE IN FILLING OUT THIS APPLICATION IS AVAILABLE THROUGH THE HON-DAH CASINO, PERSONNEL DEPARTMENT.

1. POSITION(S) APPLIED FOR:

DATE:

2. NAME (Last, First, Middle):

3. ADDRESS (P.O. Box number/Street/Apt.No.):

4. CITY, STATE, ZIP CODE

5. COMMUNITY YOU LIVE IN:

PHYSICAL ADDRESS:

6. PHONE NUMBERS (Home, Work, Message):

7. ENROLLED MEMBER OF WHAT TRIBE:

8. HAVE YOU EVER FILED AN APPLICATION WITH HON-DAH RESORT & CASINO BEFORE?

YES  NO IF YES, GIVE DATES:

9. HAVE YOU EVER BEEN EMPLOYED WITH HON-DAH RESORT & CASINO BEFORE?

YES  NO IF YES, GIVE DATES AND UNDER WHAT NAME:

10. HAVE YOU EVER USED ANOTHER NAME?

YES  NO IF YES, PLEASE PROVIDE:



22. IF LIFTING IS REQUIRED ON THE JOB, INDICATE THE AMOUNT OF WEIGHT YOU ARE WILLING AND ABLE TO LIFT:

- up to 25 lbs.  25-50lbs.  more than 50 lbs.

23. CAN YOU, AFTER YOUR EMPLOYMENT, SUBMIT VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE U.S.?

(Proof of identity and legal authority to work in the U.S. is a condition of employment.)

- YES  NO

24. HAVE YOU SERVED IN THE U.S. MILITARY? IF YES, PLEASE PROVIDE A DESCRIPTION OF SKILLS YOU ACQUIRED THAT MIGHT BE RELEVANT TO YOUR EMPLOYMENT HERE:

- YES  NO

**REFERENCES**

List three persons not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title/Relationship	Address (Street, City, State, ZIP Code)	Phone No. (Including Area Code)	Occupation

HAVE YOU EVER BEEN BONDED? IF YES, ON WHAT JOBS?

- YES  NO

WAGE OR SALARY REQUIRED \_\_\_\_\_ DATE AVAILABLE \_\_\_\_\_

**EDUCATIONAL HISTORY**

School Name	Location (City, State)	Major Course or Subject	Graduated Yes / No	Degree
High School			/	
Technical/Trade (After High school)			/	
			/	
College (List all Attended)	Location (City, State)	Major Course or Subject	Graduated Yes / No	Degree
			/	
Other Education/Training			/	
			/	

**EMPLOYMENT RECORD**

Starting with present or most recent, list all previous employers. Include self-employment and summer and part-time jobs. If more space is required, please continue on a separate sheet. You may attach a resume, but complete this application as well.

LAST OR PRESENT COMPANY:	TYPE OF BUSINESS:	JOB TITLE:
STREET ADDRESS:	PHONE NUMBER:	BRIEF DESCRIPTION OF JOB DUTIES:

CITY:	ZIP CODE:	
SUPERVISOR'S NAME:	PHONE NUMBER:	
BASE SALARY:	DATES WORKED:	
REASON FOR LEAVING:		
LAST OR PRESENT COMPANY:		JOB TITLE:
STREET ADDRESS:		BRIEF DESCRIPTION OF JOB DUTIES:
CITY:		
SUPERVISOR'S NAME:		
BASE SALARY:		
REASON FOR LEAVING:		
LAST OR PRESENT COMPANY:		JOB TITLE:
TYPE OF BUSINESS:		
STREET ADDRESS:		BRIEF DESCRIPTION OF JOB DUTIES:
PHONE NUMBER:		
CITY:	ZIP CODE:	
SUPERVISOR'S NAME:	PHONE NUMBER:	
BASE SALARY:	DATES WORKED:	
REASON FOR LEAVING:		
LAST OR PRESENT COMPANY:		JOB TITLE:
STREET ADDRESS:		BRIEF DESCRIPTION OF JOB DUTIES:
CITY:		
SUPERVISOR'S NAME:		
BASE SALARY:		
REASON FOR LEAVING:		

I hereby certify that the information contained in this application is true and correct to the best of my knowledge, and I understand that a routine inquiry may be during the initial or subsequent processing of this application which will provide applicable information concerning character, general reputation, personal characteristics, and mode of living. Upon written request, additional information regarding inquiry, if one is made, will be provided. I authorize the references listed above, as well as all other individuals whom the company contacts to provide the company any and all information concerning my previous employment and other pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the company as well as from the use or disclosure of such information by the company or any of its agents, employees, or representatives. I

understand that any misrepresentation, falsification or material omission of information on this application may result in my failure to receive an offer or, if I am hired, my dismissal from employment. In consideration of my employment, I agree to conform to the rules and standards of the company as amended by the company from time to time in its discretion. I further agree that my employment and compensation can be terminated at will, with or without cause, with or without notice, at any time, either at my option or at the option of the company. I understand that I am not being employed for any specific time, and that this application is not intended to be a contract for continued employment. I understand that no employee or representative of the company, other than its General Manager, has the authority to enter into any agreement contrary to the foregoing. Further, the General Manager of the company may not alter the at-will nature of the employment relationship unless he does so specifically and in writing that he signs. I also understand that all offers of employment are conditioned upon the provision of satisfactory proof of the applicant's identity and legal authority to work in the United States.

I hereby acknowledge by my signature below that I have read and understand the foregoing certification.

SIGNATURE \_\_\_\_\_

U.S. Immigration Law requires proof of U.S. Citizenship or "Right to Work" authorization. Upon employment you must present:

**One of the Following:**

U.S. Passport  
Certificate of U.S. Citizenship

OR

**Two of the following:**

Valid Driver's License with Photo  
U.S. Military Card  
Birth Certificate

INS Card  
Tribal I.D.  
Social Security Card